



STUDENT APPLICATION CHECKLIST

Student Name			
Course			
Start Date		End Date	

Checklist	Yes	No	Note
Pre - Enrolment Process			
100 Point Identification			
Student Enrolment/ Application Form			
Academic Certificates (<i>at least year 12 or equivalent successfully completed</i>)			
Passport - Expiry Date _____ (if applicable)			
Employment History Documents (if Applicable)			
LLN Test (Online)			
Enrolment Process			
Letter of Offer			
Enrolment Process – Acceptance			
Signed Letter of Offer			
Payment – Receipt			
Post Enrolment Process			
Verification of Enrolment			
Orientation			
Pre-training Review (PTR) Completed			
Student Orientation Checklist			
Student Orientation Declaration			
Student code of conduct			
Student contact detail form			
Media consent form			
Signet Email ID			
Others:			

Office Use Only

Signet Representator		Signature	
Position		Date	